



National Space Centre Sleepover

Minimum Numbers: **150 (For exclusive hire)***
** if minimum numbers are not met, we may open the event to another group but will inform you.*

Cost per child: **£30.00**

Leaders: **1 adult free per 8 children.**
1 to 1 carer free.
Additional adults £9

This includes:

- Time to explore our galleries and complete an optional trail (The rocket tower, tranquillity base gallery and the shop will **not** be open during the sleepover.)
- Two Planetarium shows
- Space themed activities
- Tea and coffee for **adults** and cold drinks for children
- Sleeping areas within the galleries for each group
- Breakfast: - pastries and fruit or yoghurt*** - dependant on dietary requirements

*** May vary from time to time.

ARRIVAL EVENING	Usually Friday or Saturday
18:00 - 18:30	Arrival & registration,
Approx. 18:30 - 19:00	Introduction in planetarium and health and safety walk round for adults.
19:00 - 19:30	Eat Packed Supper - brought by individuals
19:30 - 10:30	Space themed activities, including planetarium show
Approx. 22:50	Set up beds, lights out and sleep...
NEXT MORNING	Saturday or Sunday
07:00 - 07:30	Wake-up call & pack up bedding
07:30 - 08:45	Breakfast & Planetarium Show
09:00	Pick up Time

Times may be subject to change

Essential Information:

Your group will be met at the front doors of the National Space Centre by one of our Team and shown where to store your overnight equipment and your packed supper. *Each participant will need to bring their own packed supper, please separate this from bedding beforehand.*

For an extra cost we can also provide **gift bags** for each child, of which there is a variety available. Please ask for more information when booking.

Inflatable and put-up beds:

Inflatable mattresses and put-up beds can cause obstruction and trip hazards so are **not permitted** on a sleepover night for children. However, camping mats can be used.

Food:

Groups may bring snacks for the evening and **everyone will need to bring a packed supper**. Please pack food separately from bedding. Please do **not** bring pot noodle type snacks or food that requires heating as we may not be able to provide facilities for this. Our café will not be open during the event. If you are planning to order food from an outside supplier, you **must** let us know beforehand.

It is possible to **pre-order** a snack bag for participants, but this will incur an extra cost. Please enquire at time of booking for more information.

Hot drinks will be provided for all the leaders and cold drinks (squash) for the children.

Breakfast will be provided and is likely to include pastries and fruit or yoghurt. If there are any special dietary requirements, please advise before your visit.

Leader responsibilities:

On arrival the Space Centre Team will go through emergency procedures with one member of each group including the location of toilets, emergency exits and sleeping areas.

Group leaders are responsible for making sure groups have a fun, but also safe visit. We expect you to:

- Make sure all participants are **keeping to the rules** set out in the briefing
- Address the **behaviour of children** in your group if they impact on the rest of the group and other groups.
- Ensure **noise** is kept to a minimum at night.

Arrival and departure times:

We ask that groups arrive at the National Space Centre promptly for 6pm.

Departure time in the morning is at 9:00am and there is no readmission into the galleries in the morning, unless a ticket is purchased - Centre opens at 10am.

What to bring:

- Sleeping bag
- Roll mat
- Toothbrush - **packed separately to bedding for ease of use in the evening**
- Packed supper - **packed separately to bedding, ready for supper.**
- Water bottle
- Pillow
- Torches - only to be used during the night for finding way to toilets*

**Please be aware that the sleeping areas become very dark after lights out. Lights are however, left on in the toilets.*

What NOT to bring:

- Heelys
- Cameras
- Alcohol
- Camp beds
- Radios
- Spray cans (including spray deodorants)
- Suitcases or large bags (its only one night!)

Cargo Bay Gift Bags

- Please advise the Bookings Team, at least two weeks prior to the event if you would like to order these for your group.
- **Note:** the gift shop will not be open during the event

Emergency procedures and risk assessments:

We strongly recommend leaders to come to the Space Centre for a pre-visit prior to the event to go through emergency procedures, fire exits etc. We can also provide risk assessments for groups.

The local fire department is made aware of all sleepover events before the date, in case of any emergencies.