



National Space Centre Personal Emergency Evacuation Plan

Name:
Department:
Location:

Awareness of Procedure

The person is informed of a fire evacuation by:

- Existing alarm system
- Pager device
- Visual alarm system
- Other (please specify)

Designated Assistance

The following people have been designated to assist the disabled person to evacuate the building in an emergency.

Name:
Contact Details:

Name:
Contact Details:

Name:
Contact Details:

Methods of Assistance:
e.g., transfer procedures, methods of guidance, etc.

Equipment Provided
Including means of communication

Evacuation Procedure
A step-by-step account beginning from the first stage alarm

Safe Route(s) Out of the Building

Date of Agreement